

APPLICATION FOR SCHOOL STREETS PERMIT

APPLICATIONS & ENCLOSURES BY POST TO:

Freepost Plus RTRE-CUGJ-EHCS, Road Safety, The City of Edinburgh Council,
Waverley Court, 4 East Market Street, Edinburgh EH8 8BG

Your permit will be sent within seven working days of receipt.



For Office Use Only	
Permit Number	
Date Of Issue	
Form Number	
Issued By	

Part 1 - Please tell us what you wish to do

- If you are a) applying for the first time please complete parts 2, 4, 5 and 6
- b) change a vehicle please complete parts 2, 3, 4, 5 and 6
- c) change of address (with no changes to your vehicle) please complete all parts

Part 2 - Your details

Title (Mr,Ms,Mrs,Miss,Other)

First name

Surname

Address

Post Code

Tel Home

Mobile

E Mail

Council Tax/Business Rate Number

Resident's Parking Permit Number

Part 3 - Changes to an existing permit

- a) To change a vehicle please give the registration number of your previous vehicle

Registration Number

Note: You must return your old School Streets permit to the Customer Hub or use the Freepost address at the top of this form

- b) To change your address please give your old address below

Address

Post Code

Note: You will need to surrender the School Streets permit used for the above address.

Part 4 - Your vehicle

Please complete details of the vehicle you wish to have listed on your School Streets permit below.

Registration Number

Make

Model

Colour

As the applicant, are you the registered keeper of the vehicle?

Note: You will be required to provide proof before a permit can be issued

Yes ☐ If no, please complete the registered keeper's name and address below

Title (Mr,Mrs, Miss, Other) First name

Surname

Address

Post Code

Part 5 - Declarations

Please read and tick the relevant declaration below:

I declare that (i) I am solely or mainly resident at the address shown in part 2 and that the motor vehicle described in part 4 is kept and used by me, (ii) that all the information given in this application is correct. I further declare that I have read the guidance notes and understand that making a false statement to procure a permit is a serious criminal offence.

I understand that if during the lifetime of the permit, I cease to be solely or mainly resident at the address described above or that I cease to be the keeper and user of the vehicle described above then I am required to return the permit and that it will be a criminal offence for me to fail to do so.

Declaration for first time application ☐

I declare that all information given in this application is true, and I understand that use of the permit implies acceptance of all conditions listed in the guidance notes. I understand that it is a criminal offence to make a false statement for the purposes of obtaining a permit and to allow misuse of the permit.

Declaration for change of details ☐

Signed

Date

Part 6 - Enclosures

I enclose as requested (tick all relevant boxes)

Proof of residency (see note 2)	<input type="checkbox"/>
Vehicle Registration Document (see note 3)	<input type="checkbox"/>
Letter from the insurance company (see note 3)	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>